

Clinical and Care Governance Committee
 TEAMS
 Thursday 14th 2pm-4pm

MINUTE

| | Item | Action |
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| 1 | <p>WELCOME AND APOLOGIES</p> <p>PRESENT</p> <p>Sarah Compton Bishop (SCB) – IJB Deputy Chair (Chair) Alan Beresford (AB)– Local Area Manager Islay Angus McTaggart (AMc) – Clinical Lead, Islay & Jura Brian Reid (BR) – Senior Manager C&F Caroline Cherry (CC)– Head of Service (Older People) Caroline Henderson (CH) – Acting Locality Manager Oban Hospital Charlotte Craig (CG) - Business Improvement Manager Claire Higgins (CHg) – PA to Lead Nurse Donald MacFarlane (DMcF) - Assistant Clinical Dental Director Elizabeth Higgins (EH)– A&B Lead Nurse Fiona Broderick (FB) – Staff Side Fiona Campbell (FC)-Clinical Governance Manager Fiona Owen (FO)– Local Area Manager Cowal Fiona Thomson (FT) – Lead Pharmacist George Morrison (GM) – Deputy Chief Officer Jaki Lambert (JLt) – Head of Midwifery Jane Williams (JW) – Area Manager Bute Jean Boardman (JB)– IJB Member Joanna Macdonald (JMcD) – Chief Officer Julie Lusk (JL) – Head of Service Kieron Green (KG)– IJB Chair Linda Skrastin – Child Health Manager Nicola Gillespie – (NG) – Service Manager Mental Health Nicola Schinaia (NS) – Associate Director of Public Health Pamela MacLeod (PM) – Professional Lead – Social Work Patricia Renfrew (PR) – Interim Head of Service C&F Paul Chapman (PC) – Falls Lead/Physiotherapy Lead Rebecca Helliwell (RH), Associate Medical Director Sandy Taylor (ST) – Non Exec Member of the Board Sarah Campbell (SC) – Clinical Governance Support Manager</p> | |

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| | <p>APOLOGIES</p> <p>Carol-Anne McDade (CMcD)– Area Manager Helensburgh Catriona Watt (CW) – Area Manager Mid Argyll Donald Watt (DW) – Service Manager Registered Services Linda Currie (LC) – Lead AHP</p> | |
| 2 | <p>Declaration of Interest</p> <p>None</p> | |
| 3 | <p>MINUTE OF LAST MEETING</p> <p>November 2020 minute agreed as accurate</p> <p>SCB queried if Winter Planning Co-coordinator recruitment is being progressed. JM confirmed this is in hand and ongoing</p> <p><i>NS – left meeting at 14.05pm to take an urgent call</i></p> | |
| 4 | <p>SCHEDULED REPORTS FOR NOTING</p> <p>1. Bute and Cowal</p> <p>JW updated for Bute section of report SCB queries how staff ensures the actions of an SAER are completed. Once the report is produced and ratified the actions go onto DATIX to be monitored.</p> <p>2. Helensburgh and Lomond</p> <p>SCB queries if the two DATIX noted on the report are related - FO advised these are not related. SCB asked what AWI means – Adult With Incapacity EH acknowledges the difficulties with the DN team in Helensburgh and confirms the correct folk are sighted on this issue and are dealing with it. JB asked about the decision to delay the second vaccine FO drew attention to recruitment issues</p> <p><i>JL contacted via phone to advise several members of the Committee were in another room and needed brought into the correct room. The meeting was paused at 14.13 and restarted at 14.29</i></p> <p>ST queried what DATIX is – RH advised this is a reporting system CC informed the Committee that FO has been deployed to Helensburgh to help relieve some pressures</p> <p>3. Mid Argyll, Kintyre and Islay</p> <p>No rep available to update from Mid Argyll CC highlighted the Radiology SBAR and advised that the situation has improved. CC will ensure CW updates fully at next Committee.</p> | |

No rep available to update from Kintyre
JB queries the medicine incident DATIX and asks for more info

JLW left meeting at 14.43

JB requests and re-emphasises the need for someone to be here to talk to each report.

4. Oban, Lorn and Isles

CH talked to tabled report.

SCB queried Coll nursing issues and what is being done to mitigate the risks. CH informs Kate MacCallum, interim Area Manager, is leading on Coll.

PC queries the length of time it takes to get IT equipments – what are the barriers and why is it taking so long. This has been discussed at various meetings including Silver. There is a governance process around it. This is not a money issue but a supply. The correct and appropriate people are sighted and telling with it

5. Mental Health

NG highlights current staffing pressures as main issue. If issues continue throughout the year creative recruitment and different models of care will need to be explored.

Completion of and releasing staff for violence & aggression training still remains an issue.

JB queries why young males would find it more difficult to help for eating disorders than young females. There is no confirmed reason for this, JL suggests it may be because it is hidden.

Significant in depth discussion regarding recruitment challenges and future plans

6. Maternal & Newborn

JLt talks to tabled report.

IT access for new staff is causing delays and issues

SPSP - all huddles have moved to teams

Focus on still births remains throughout covid

Focus on anemia

Moved a lot of care onto Near Me when hands on care is not required

Staff working flexibly

7. LD, PD and Autism

JL left meeting at 15.26 and advised via that chat function that there are no issues/exceptions raised for Learning Disability, Autism or Transitions, Work is progressing across all areas and have recruited a Physio, Occupational Therapist and Social Worker to the team. Jim Littlejohn will be in attendance at the next meeting

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| | <p>8. Care Home and Care at Home</p> <p>CC spoke to tabled report. Care home assurance work is still ongoing 5 days a week. SAER – review has been carried out and awaiting completion of the report. Complaint is being investigated in relation to Coll Ongoing Adult, Support and Protection investigation. Once report received next steps will be identified. Admissions to Care Homes are challenging due to ongoing pandemic Care Home Oversight Group continues to meet as a pan highland group.</p> <p>ST mentions success relating to Care Home Vaccinations in A&B. ST queries staff testing/vaccinations</p> <p><i>PR left the meeting at 15.33</i> <i>BR left the meeting briefly at 15.34</i></p> <p>9. Children and Families</p> <p>LS talks to tabled report and highlighted the below 1 outstanding complete relating to CAHMS has been completed and was upheld. Staff pressures remain a concern especially in OLI & Mid Argyll. Recruitment is ongoing. Covid Vaccination Programme is using a lot of resource</p> | |
| 5 | <p>CAHMS UPDATE</p> <p>Report tabled and noted.</p> <p>NHSH Programme Board has been established with A&B HSCP & SG representations. This meeting is Co-Chaired by Patricia Renfrew and Louise Bussell Review commissioned of workforce and workload. PR awaiting draft report. An action plan has been developed following the CAMHS investigation Improvement work is starting to make a difference New CAMHMS manager takes up post on 25th Jan 2021 School Councillor post starts this week JMcD provided the Committee with more information regarding meetings that have taken place</p> | |
| 6 | <p>DEVELOPMENT SESSION</p> <p>Programme amended due to time. <i>BR rejoined meeting at 15.53</i></p> | |
| 7 | <p>DATE, TIME AND VENUE FOR NEXT MEETINGS</p> <p><u>2021 dates via Teams starting at 2pm</u></p> | |

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| | <ul style="list-style-type: none">• March 18th• May 27th• Sept 9th• Nov 11th | |
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